

## Job Specification

**Role:** Children's Worker

**Purpose of the role:** To work together with the Children's pastor and team for St Paul's Kids

## Vision and Strategy

To support the development of strategy, planning and vision for St Paul's and champion the needs of children.

Be innovative and creative in how children are reached with the gospel (outreach) and are prepared for a life of faith (discipleship).

To help with the planning and delivery of the children's programme alongside the Children's Pastor which includes weekly small groups, kids' clubs, parent and toddler groups, one off socials and events and Sunday morning kids' groups. This will include session planning, rotas, follow up of volunteers etc.

To help with the young families outreach work through leading 'Great and Small' the midweek parents/carers and toddler group and support 'Bump to Baby', the midweek group for new parents and their babies.

To assist with recruiting, training, supporting and developing the kids team of adult and teenage volunteers.

To work alongside the Youth Pastor to ensure a smooth transition for children transitioning from St Paul's Kids into St Paul's Youth.

To support and encourage families in their roles as the primary discipler of their children and equip them to raise their children for a life of faith.

Assist with the summer programme for children while the regular groups are not running.

Be intrinsically involved in the planning and execution of the holiday club.

To ensure that the children's ministry and team works within the relevant procedures regarding Health and Safety, safeguarding in line with the London Diocese policy and DBS checks.

Participation, in both the planning and execution, of all age worship services as appropriate.

## General duties as part of St Paul's staff team

To attend and share at Monday morning staff breakfast and testimony meetings

One on one meetings with Line Manager

Regular attendance at morning and evening Sunday services

Participation in church events - all staff members are required to take part in events for the church family. All staff are required to be willing to step outside their current work boundaries to help church wide events to happen and be supported. This includes prayer meetings and prayer events.

Assisting in any other ministries that benefit the church in outreach to the community. As the Children's Worker, you will primarily be involved with the Children's Ministry at St Paul's but there will be times when, as a staff, we are required to assist in other ministries. It is expected that all staff members will be willing to participate in these events.

### **Skills, Qualifications, Competence Level**

A Levels (or equivalent) required – any subject

Qualifications/Education ideal but not essential as it is a role offering training

Be willing to be trained in a relevant qualification whilst holding this role.

### **Experience/Knowledge Required**

Relevant experience working with children

Some experience in leading and managing volunteers

Experience in pastorally working with children and their families

Good understanding of the Bible and good communication skills

Awareness of pressures and challenges facing children

An understanding and alignment to the values of the Church of England and New Wine.

## **Personal Competencies Required**

A strong desire to personally pursue God in prayer, biblical reading and worship, amongst other gifts and rhythms.

A desire to raise up and empower young leaders and others.

A hunger to see the Holy Spirit move in power throughout the church.

Willingness to learn from others and to impart skills where needed.

Able to communicate vision, to recruit, lead and encourage volunteers and teams.

Able to prioritise and manage time well

Ability to organise events well.

Embracing and in-tune with social media and computers.

## **Supervision and Support**

Bi-weekly line management meetings.